

**NOTICE INVITING TENDER**

**Sub: Appointment of an agency for setting up of the Exhibition-cum-Seminar on 'Appropriate Building Materials & Housing Technologies' at Technical Service Centre, NSIC, New Delhi during 6-8 November, 2012**

Building Materials & Technology Promotion Council (BMTPC), an autonomous organization under the administrative control of Ministry of HUPA, has been into promotion of appropriate building materials and construction technologies since 1990. BMTPC is organising an Exhibition-cum-Seminar on '**Appropriate Building Materials & Housing Technologies**' at Technical Service Centre, NSIC, New Delhi during 6-8 November 2012. In this connection, BMTPC invites sealed quotations from reputed exhibition contractors for arranging the items as per Annexure – A enclosed, on rental basis, for the duration of the exhibition-cum-seminar.

Interested firms/agencies may quote their rates on the following terms & conditions:

1. The firms/agencies which are carrying the similar kind of work at NSIC or IITF during the last three years would be eligible. The documents related to the similar kind of work carried out earlier should be enclosed.
2. The firms/agencies shall submit their company profile including authenticated copies of Registration of the Firm, PAN No., Service Tax No., etc.
3. All the material shall be on hire basis and of good quality.
4. The whole work should be completed in all respects by 05<sup>th</sup> November, 2012, as per the direction and satisfaction of BMTPC. The work shall be inspected by a committee headed by Executive Director, BMTPC on 05<sup>th</sup> November, 2012.
5. The hall shall have to be vacated upto 9<sup>th</sup> November, 2012 by 5.00 PM.
6. The quoted rates (on rental basis) shall include providing, fixing, laying and removing all the items mentioned in Annexure – A, inclusive of all charges and taxes.
7. BMTPC reserves the right to reject one or all of the quotations without assigning any reason thereof.
8. No advance shall be paid. The payment shall be made after the exhibition is over and verification of the quantities by BMTPC.
9. The interested firms/agencies may submit their proposals in sealed envelopes superscribing '**Quotation for Setting Up of setting up the Exhibition-cum-Seminar hall for BMTPC Expo'12**'. The last date for submission of the proposal is **25<sup>th</sup> October 2012 by 02.00 PM** at the following address:

The Executive Director  
BMTPC  
Core 5A, 1<sup>st</sup> Floor,  
India Habitat Centre, Lodi Road,  
New Delhi-110 003

For any queries or clarifications, please contact Dr. Amit Rai, Deputy Chief, BMTPC between 10.00 AM to 6.00 PM, Monday to Friday.

(Dr. Amit Rai)  
Deputy Chief

**ANNEXURE – A**

<b>S. No.</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Rate (Rs.)</b>	<b>Amount (Rs.)</b>
1.	Construction of Stall to be built with prefabricated powder-coated aluminum Octonorm system. Each stall to be provided with as per details below :-		Sqm		
	a) Walls of laminate panels of white/ off white shade of both faces, in excellent conditions without scratches & marks				
	b) Facia of required size for exhibitors name and Stall No.				
	c) Furniture, light fittings and other items in stalls would be as below:				
	• Area upto 9 Sqm-, 1 counter, 2 chairs, 1 power point 5/15 Amps, 1 waste basket.	15			
	• Area upto 12 Sqm- 2 counter, 3 chairs, 1 power point 5/15 Amps, 1 waste basket.	2			
	• Area upto 15 Sqm- 2 counter, 4 chairs, 1 power point 5/15 Amps, 1 waste basket.	2			
	• Area upto 18 Sqm- 3 counters, 4 chairs, 3 power points 5/15 Amps, 2 waste basket	4			
	• Area upto 54 Sqm- 5 counters, 6 chairs, 4 power points 5/15 Amps, 2 waste basket	1			
	<u>Note:</u> <ul style="list-style-type: none"> <li>For stall beyond 18 Sqm size, additional 1 spot light and 1 chair shall be provided for every additional 3 Sqm space or part thereof. One additional table shall be provided for every additional space of 6 Sqm or part thereof but more than 3 Sqm.</li> <li>Spot Light shall be provided 4 nos. per 9 Sqm stall.</li> <li>All electrical works shall be carried out as per standards of Indian Electricity rules.</li> </ul>				
2	New Floor carpet of Unitech or equivalent to be laid as per approved shade and direction of BMTPC.	1000-1500	Sqm		
3	Single / three phase power wiring in stalls for live demonstration of machine wherever required, general lighting inside the exhibition campus etc. as per Indian Electricity Rules. (Applicable for additional light / power points over and above as indicated in S.No. 1 above) including all panels, switches, starters and cabling as required at site.	2-5	kW		
	PA system with operator for full duration of the fair in the NSIC Exhibition Complex / podium mike / 2 cordless mike / 4 mike with stand, 1 Collar Mike		L.S.		
	Providing and fixing of 400 w/ 500 w Metal Halide lights on hire for lighting entire complex of the fair (inside and outside the hangers) in all directions of the complex, in addition to the general lighting arrangement of NSIC.	4-6	Nos.		

S. No.	Description	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
	Fire Extinguishers power type. A B C type of each 5 lg with pressure gauge system	20	Nos.		
	Conference Set-Up:  Installation of 12 mtr clear span German /Certified Brand marquee made of Aluminium tubular sections in inverted "V" shape with knee height of 2.5 m (approx.) and other accessories complete in all respect with water proofing and fire retardant sheet covering on the sides and roof. The hanger along with the covering should have enough strength to withstand wind load upto 90 kmph and other site conditions. The Rates should include the following:	15 x 24	Sqm		
	a) Marquee 12 x 24 mtr (air conditioned hall)				
	b) Wooden Platform for the structure				
	c) New Carpet Flooring				
	d) Stage Set -Up with Av's Screen & Sound System (6 - 8 persons)				
	e) General Lighting of the structure				
	f) Lunch area adjacent to Conference Set-up (5 x 5 m Pagodas with A/c)	4-6	Nos.		
	g) 200-250 nos. of chairs for conference with white cover		Nos.		
	h) Laptop with DVD player, LCD Projector, two screens with marking spliter (6 x 8")	1 each	Nos.		
	Providing of 125KVA Sound Proof Generators with diesel & Operator (10 Working Hours) including cabling.	2	Nos.		
	Providing & Fixing of Registration Counters 2 mtr wide in Maxima Profiles.	2	Nos.		
	Package of good quality sofa set containing one 3 seater and 2 single seater sofas in VIP lounge	2	Nos.		
	Centre table (glass)	2	Nos.		
	Cup Board/Steel Almirah small size	2	Nos.		
4	Good quality folding chairs with arms	30	Nos.		
5	Water dispenser for cold/hot water (with mineral water and disposable glasses). (This provision shall be for occupants/participants of the hall and not for general public)	2	Nos.		
6	LCD Display Board/System with one LCD (48 to 50), stand, one DVD player with wiring and connections etc. complete alongwith one operator.	1	Set		
7	Transportation of exhibition and seminar material (including loading and unloading), if any.	2	Trips (To & Fro)		
8	Gate in box frame with pillars (16 x 4 ft) with top 20 x 4 ft	1	Nos.		
9	Pole besides buntings 6 x 3 ft	2	Nos.		